

**CMOS Council 2020-21 Meeting #6 2021-06-17**  
**Procès-verbal du conseil de la SCMO 2020-21 Réunion #6 17-06-2021**

**Minutes**  
**Thursday, 17-June-2021, 12 pm EDT**

**Attendance:**

<b>President</b>	<b>Marek Stastna (MS)</b>	<b>√</b>	<b>Past Pres.</b>	<b>Kim Strong (KS)</b>	<b>√</b>
<b>Vice-Pres.</b>	<b>Jim Abraham (JA)</b>	<b>√</b>	<b>Exec Dir</b>	<b>Gordon Griffith (GG)</b>	<b>√</b>
<b>Treasurer</b>	<b>Amir Shabbar (AS)</b>	<b>√</b>	<b>Dir. Pub.</b>	<b>Douw Steyn (DS)</b>	<b>√</b>
<b>Cor. Sec.</b>	<b>Diane Pendlebury (DPe)</b>	<b>√</b>	<b>Congress 2022</b>	<b>Yanping Li (YL)</b>	<b>√</b>
<b>Rec. Sec.</b>	<b>Alexandre Audette (AA)</b>	<b>√</b>	<b>Councillor at large</b>	<b>Clark Richards (CR)</b>	<b>Regrets</b>
<b>Congress 2021</b>	<b>David Fissel (DF)</b>	<b>√</b>	<b>Councillor at large</b>	<b>Dominique Paquin (DP)</b>	<b>√</b>
<b>Councillor at large</b>	<b>Laura Bianucci (LB)</b>	<b>√</b>	<b>Councillor at large</b>	<b>Christopher Poitras (CP)</b>	<b>√</b>
<b>Councillor at large</b>	<b>Iain Russell (IR)</b>	<b>√</b>	<b>Councillor at large</b>	<b>Aldona Wiacek (AW)</b>	<b>√</b>
<b>Councillor at large</b>	<b>Felicia Kolonjari (FK)</b>	<b>Regrets</b>	<b>Councillor at large</b>	<b>Bruce Sutherland (BS)</b>	<b>√</b>
<b>Observer</b>	<b>Jinyu Sheng</b>	<b>√</b>			
<b>Observer</b>	<b>Emily MacPherson</b>	<b>√</b>	<b>Observer</b>	<b>Serge Desjardins</b>	<b>√</b>
<b>Observer</b>	<b>Abdoulaye Harou</b>	<b>√</b>			

**Agenda Attachments**

1	1_Agenda_CMOS_Council_6_SCMO_2021-06-17	5a	5a_CMOS_DraftsFrench2020
2	2_Draft Minutes_Council-5_2021-05-13	5b	5b_BUDGET2022 - Draft
3a	3a_LAC 2021_Activity Report_CMOS_Council_6-2021-06-17	5c	5c_NSERC Supplement recommendation - Approval Requested - 2021
4a	4a_CMOS Strategic Plan 2021-2024 - almost_final	6a	6a_Pres_Activity Report_CMOS_Council_6-2021-06-06_Template
4b	4b_CMOS Strategic Plan 2021-2024 - Draft for Consultation_FR	6b	6b_Vice-Pres_Activity Report_CMOS_Council_6-2021-06-06_Template
4c	4c_CMOS Work Plan 2021-2022 - almost_final	6d	6d_Treasurer_Activity Report_CMOS_Council_7-2021-06-17
4d	4d_CMOS Implementation Plan 2021-2022 - Draft for consultation_FR	6f	6f_CorSec_Activity Report_CMOS_Council_6-2021-06-06
5a	5a_Audit Committee Report 2020	6g	6g_Past_Pres_Activity Report_CMOS_Council_6-2021-06-06
5a	5a_CMOS_DraftsEnglish20	6h	6h_Dir_Pub_Activity Report_CMOS_Council_6-2021-06-17

**Attachments to Minutes**

7	New Action Items from Council-5	8	Updated Outstanding Action Items from Council-4
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**Acronyms Used :**

CMOS-CCMC	CMOS Centre Chair and Membership Committee
PECC	Planetary Exploration Consultation Committee (Canadian Space Agency)
SPEC	CMOS School and Public Education Committee
ECCC	Environment and Climate Change Canada
DFO	Dept of Fisheries and Oceans
NSERC	Natural Sciences and Engineering Research Council of Canada
SCGS	Canadian Societies for the Geophysical Sciences

1.	<b>Approval of Agenda. (MS) (BS moved, IR seconded, carried)</b>
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2.	<b>Minutes of Council Meeting #5 (MS)</b> ( <i>DP moved, DPe seconded, carried</i> )
3.	<b>Congress and Congress Committee Update</b>
3a.	<i>CMOS 2021 Victoria (DF)</i> <ul style="list-style-type: none"> <li>• Summary of the congress with attendance numbers and more in attachment 3a.</li> <li>• Estimated surplus: \$68,000</li> <li>• Final report of CMOS Congress 2021 will be delivered to CMOS Executive by June 30<sup>th</sup>, 2021.</li> <li>• With hindsight, the ECCC corporate registration rate could have been higher and would still have been a great deal.</li> <li>• GG will have the results of the survey from CMOS 2021 Congress in a week or two and pass them to DF and JA.</li> </ul>
3b.	<i>CMOS/CGU 2022 Saskatoon (YL)</i> <ul style="list-style-type: none"> <li>• “Science serves the society” will be the theme for the 2022 Congress.</li> <li>• Local organisation is getting along.</li> <li>• GG suggested involving EventMobi for the scheduling interface for the 2022 Congress</li> <li>• YL asked for the budget information from the 2021 Congress to help estimate the budget for the 2022 Congress. DF would provide this by the end of June.</li> </ul>
3c.	<i>CMOS 2023?</i> <ul style="list-style-type: none"> <li>• JA reached out to several centres, to co-host the 2023 virtual congress.</li> <li>• St-John’s is interested in hosting the 2024 Congress so they have not confirmed yet if they want to be part of 2023.</li> <li>•</li> </ul>
4.	<b>CMOS Strategic Plan Approval (MS)</b> <ul style="list-style-type: none"> <li>• MS asked for final approval of the Strategic Plan 2021-2024 by Council.</li> <li>• Motion: CMOS Council approved the Strategic Plan 2021-2024 and Implementation Plan 2021-2022 and to be presented during the AGM. (BS moved, DP seconded, carried)</li> </ul>
5.	<b>Approvals for end of operating year</b>
5a.	<i>Approval of Audited Financial Statements (AS)</i> <ul style="list-style-type: none"> <li>• See attachment 5a for the statement of financial position.</li> <li>• Motion for Council to approve the Audited Financial Statements for year ending December 31, 2020: (<i>AA moved, CP seconded, carried</i>)</li> </ul>
5b.	<i>Approval of Budget 2022 (AS)</i> <ul style="list-style-type: none"> <li>• Description of the budget. Details in attachment 5b.</li> <li>• Motion to approve the 2022 Budget: (<i>AS moved, DPe seconded, carried</i>)</li> </ul>
5c.	<i>Approval of NSERC Scholarship Recipient recommended by Scientific Committee (CR/GG)</i> <ul style="list-style-type: none"> <li>• Laura Saunders was the proposed recipient.</li> <li>• Motion to approve that Laura Saunders as the recipient of the NSERC Scholarship (<i>CR moved; DPe seconded; KS, AS and AA abstained, carried</i>)</li> </ul>
6.	<b>Executive Reports</b> – See Attachments 6 for details.
6(a)	<b>President MS:</b> <ul style="list-style-type: none"> <li>• Expressed his thanks to Council members.</li> </ul>
6(b)	<b>Vice President JA:</b> <ul style="list-style-type: none"> <li>• Contacted Atlantic centres regarding collaboration for 2023 Congress.</li> </ul>
6(c)	<b>Executive Director GG:</b> Nothing to report.
6(d)	<b>Treasurer AS:</b> Nothing to report.

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6(e)	<b>Recording Secretary AA:</b> Nothing to report.																								
6(f)	<b>Corresponding Secretary DPe:</b> Approval of 18 new members. ( <i>DPe moved/IR seconded/carried</i> )																								
6(g)	<b>Past President KS:</b> Expressed her thanks to everyone.																								
6(h)	<b>Director of Publications DS:</b> DS will be stepping away from the Dir. of Publications role as soon as is reasonable this year.																								
7.	<b>Cycle of activities – (DPe)</b>																								
8.	<b>Review of Action Items (AA): Nothing to note.</b>																								
9.	<p><b>Upcoming Meetings 2020-2021 –</b></p> <table border="1"> <thead> <tr> <th>Exec</th> <th>CCMC</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td><b>Thursday</b></td> <td><b>Thursday</b></td> <td><b>Thursday</b></td> </tr> <tr> <td>October 15</td> <td>November 05</td> <td>November 12</td> </tr> <tr> <td>December 10</td> <td>January 07</td> <td>January 14</td> </tr> <tr> <td>February 11</td> <td>March 11</td> <td>March 25</td> </tr> <tr> <td>April 15</td> <td>May 6</td> <td>May 13</td> </tr> <tr> <td></td> <td></td> <td>June 17</td> </tr> <tr> <td></td> <td></td> <td>AGM June 22</td> </tr> </tbody> </table>	Exec	CCMC	Council	<b>Thursday</b>	<b>Thursday</b>	<b>Thursday</b>	October 15	November 05	November 12	December 10	January 07	January 14	February 11	March 11	March 25	April 15	May 6	May 13			June 17			AGM June 22
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10.	<b>Adjournment</b> (Meeting adjourned)																								

**Attachment 7: New Action Items from CMOS Council meeting #6**

<b>C6.3c</b>	GG	Share the results of the CMOS 2021 participants survey.	Open.
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**Attachment 8: Outstanding Action Items  
(Year is 2020-21 unless specified)**

<b>C5.10</b>	GG	See that the three SPEC items (K-12 SPEC info, Science fairs and educational requirements) are added to the website by July.	Open.
<b>C4.4b</b>	JA	Follow up about the corporation rate for government employees for the Saskatoon congress.	Open.
<b>C4.10e</b>	GG	Look into the publication of minutes on the website.	Open.
<b>C2.4a</b>	MS, AS	MS and AS need to recheck the budget of the Victoria congress and verify if increasing the Coop student salary is possible.	Open. The budget is fine
<b>C2.7a</b>	MS	Follow up with FK and DPe about how to help graduate students/ early career scientists to find jobs/post-doc opportunities.	Open. MS had a good meeting, waiting on best wording from FK and DPe.
<b>C2.7a</b>	Council	<i>Come up with suggestions for a new Twitter administrator.</i> Gordon G. has assumed the role as	<i>Updated.</i>

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		Twitter account manager on a temporary basis. Overall Communications strategy still needs to be developed.	
<b>C2.4b</b>	MS	By council meeting C3, present a proposal on how the online 2023 Congress organization will work.	Virtual Congress, still looking for co-sponsors. Updated (see item C4.4b)
<b>C1.1</b>	MS, JA, GG	Come up with specific ideas and guidelines to get a consent agenda for each meeting and will report back at the next Council meeting.	Open
<b>C1.2</b>	MS, GG, DPe	Post-mortem on who did and did not have a tour speaker.	Open. DPe will have that information in her year-end review.
<b>2019-20AGM.1</b>	MS	Ensure that Council completes the development of a management process for the CMOS Members' Code of Conduct by the end of calendar year 2020, for presentation to the 2021 AGM.	Open
<b>2019-20AGM.2</b>	Fellows Committee	Review and rationalize the Fellow category and recommend any changes to Council and subsequently the AGM, with legal review if deemed necessary.	Open
<b>2019-20C5.1</b>	KS, MS	Complete assessment of virtual Congress for inclusion in the official Congress report.	Closed.
<b>2019-20C5.2</b>	GG	GG to clarify items included in "Bulletin Renewal-Online" Congress	
<b>2019-20E5.2</b>	BA	Ottawa LAC to submit cost proposal for Ottawa Plenary session to Council	Open
<b>2019-20C4.2</b>	GG	Discuss with Olatech required changes to website re donations.	Open
<b>2019-20C3.7</b>	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	CIBC Forms being signed
<b>2019-20C3.1</b>	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	Open
<b>2019-20E2.7</b>	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress. Lead with GG Missing: Tim, Clark, Diane, Felicia and Laura
<b>2019-20E1.3</b>	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	Open. Discussed at E4
<b>2018-19AGM.2</b>	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a	Open

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		decision on whether or not to continue to waive the student membership fee. (Executive Committee).	
<b>2018-19E3.3</b>	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	Update at C4: <b>RMS</b> – awaiting return of signed version from RMS <b>AMS</b> – done and posted on website <b>CGU</b> – under review <b>AMOS</b> – done and posted.

DRAFT